Purchase Requisition Details

Purchase Requisition Pending Details	
Purchase Requisition Code	VELS-PR/Apr/18-19/00039
Purchase Requisition Date	10-Apr-2018
Requesting Division	DEPARTMENT OF HOTEL AND CATE

Purchase Requisition Details

S.No	Code	Product Name/ Service	Quantity		
			Requested	Processed	Pending
1		1100 Ltrs. Metal Dustbin - Garbage Collection	4.00	0.00	4.00
2		Acid	3.00	3.00	0.00
3		Ala Bleach 200ml	1.00	0.00	1.00
4		Brasso Polish - Gold (500ml)	1.00	1.00	0.00
5		Colin 500ml	4.00	4.00	0.00
6		Comfort 800ml	1.00	1.00	0.00
7		Fem Hand Wash Liqued 250ml	2.00	2.00	0.00
8		Floor Wiper with stick	3.00	3.00	0.00
9		Hammam Soap 100gm	6.00	6.00	0.00
10		Hit - Cockroach 250ml	1.00	1.00	0.00
11		Lizol 500ml	6.00	6.00	0.00
12		Mob	8.00	8.00	0.00
13		Odonil 500gms	1.00	1.00	0.00
14		Phenoil LG	5.00	5.00	0.00
15		Rin Soap Bar 75gm	6.00	6.00	0.00
16		Scortch Brite 7.5cm x 10	20.00	20.00	0.00
17		Soap Oil	40.00	40.00	0.00

Comparative Statement

Comparative Statement								
Quotation List								
Department	Quotation Ref No	Quotation Date	Venue	Opening Authority	Remarks of Authority			
ADMINISTRATION	SIVMH-TR/Apr/14-15/00003	10-Apr-2014		Murugadoss K	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SIVMH-TR/Dec/13-14/00015	19-Dec-2013		Murugadoss K	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SIVMH-TR/Feb/13-14/00028	04-Feb-2014		Murugadoss K	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SIVMH-TR/Feb/14-15/00023	19-Feb-2015		PUHAZHENTHI.D	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SIVMH-TR/Jan/13-14/00024	27-Jan-2014		Murugadoss K	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SIVMH-TR/May/15-16/00001	25-May-2015		PUHAZHENTHI.D	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SMS-TR/Apr/14-15/00002	09-Apr-2014		NELSON P.A	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SMS-TR/Apr/15-16/00002	07-Apr-2015		NELSON P.A	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SMS-TR/Apr/15-16/00003	07-Apr-2015		NELSON P.A	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView
ADMINISTRATION	SMS-TR/Apr/15-16/00007	22-Apr-2015		NELSON P.A	Multiple Requests	☐ Omit Earlier Purchase	HorizontalView	VerticalView

Horizontal view of Comparative Statement

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCED STUDIES (VISTAS)

Department Of ADMINISTRATION

Comparative Statement for Quotation Ref.SIVMH-TR/Apr/14-15/00003

Sl. No	Product Name	Quantity	Unit	Supplier Name	Rate/Unit	Discount(%)/Unit	Tax(%)/Unit	Extra Charges	Total Amount
1	ACYCLOVIR 200MG	100.00	Nos	M/s Reputed Pharma	2.34	0.00	5.00	0	245.70
				M/s Senthil Biomedical Distributors	3.20	0.00	5.00	0	336.00
2	ACYCLOVIR 400MG	100.00	Nos	M/s Reputed Pharma	3.60	0.00	5.00	0	378.00
				M/s Senthil Biomedical Distributors	5.25	0.00	5.00	0	551.25
3	ACYCLOVIR 800MG	100.00	Nos	M/s Reputed Pharma	6.36	0.00	5.00	0	667.80
				M/s Senthil Biomedical Distributors	8.50	0.00	5.00	0	892.50
4	ALPRAZOLAM 0.25mg TAB	200.00	Nos	M/s Reputed Pharma	0.32	0.00	5.00	0	67.20
				M/s Senthil Biomedical Distributors	0.40	0.00	5.00	0	84.00
5	ALPRAZOLAM 0.5mg TAB	500.00	Nos	M/s Reputed Pharma	0.46	0.00	5.00	0	241.50
				M/s Senthil Biomedical Distributors	0.50	0.00	5.00	0	262.50
6	ASPRIN 150MG	500.00	Nos	M/s Reputed Pharma	0.55	0.00	5.00	0	288.75
7	ASPRIN 75MG	500.00	Nos	M/s Reputed Pharma	0.36	0.00	5.00	0	189.00
8	BACTIBADE OINTMENT 5G	25.00	Nos	M/s Senthil Biomedical Distributors	49.50	0.00	5.00	0	1299.38
				M/s Reputed Pharma	49.50	0.00	5.00	0	1299.38
9	CAP.AUTRIN	300.00	Nos	M/s Reputed Pharma	1.97	0.00	5.00	0	620.55
10	CAP.DUTAS	100.00	Nos	M/s Reputed Pharma	13.89	0.00	0	0	1389.00
11	CAP.METHYLCOBALAMIN,ALPHALIPOIC ACID & VITAMINS	1000.00	Nos	M/s Reputed Pharma	3.08	0.00	5.00	0	3234.00
				M/s Senthil Biomedical Distributors	4.80	0.00	5.00	0	5040.00
12	CAP.MYORIL 8MG	500.00	Nos	M/s Reputed Pharma	19.40	0.00	5.00	0	10185.00
13	CAP.PRE-PROBIOTIC	500.00	Nos	M/s Reputed Pharma	4.10	0.00	5.00	0	2152.50
14	CLOCIP CREAM	10.00	Nos	M/s Reputed Pharma	12.50	0.00	5.00	0	131.25
				M/s Senthil Biomedical Distributors	14.50	0.00	5.00	0	152.25

Purchase Order Report

VELS UNIVERSITY

VELS INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)

(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)

NAAC ACCREDITED

PALLAVARAM - CHENNAI - INDIA

PURCHASE ORDER

Supplier Details :	P.O. No. : **VELS-PUR/Jun/18-19/00207**
M/s Diamond Industries No:11/12 Vetri Murugan Nagar, Vilankurichi, Coimatore	Date : 01-Jun-2018
Supplier Reference No. : Quote	Invoice To : VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCED STUDIES (VISTAS)
Quotation Received on : 01-Jun-2018	Delivery At : Velan Nagar,P.V. Vaithiyalingam Road,Pallavaram Chennai 600 117
Contact Person :	

Sl No	Description	Qty	Unit	Price /Unit [Rs.]	Discount /Unit[%]	Tax /Unit [%]	Extra Charges	Total Price [Rs.]
1	Two Seater Desk and Bench ((Top:42"x15" 18mm Plywood post formingTop frame:1"x1/8" L angelbookshelf:20g 1st quality TATA CR sheetLeg: 1/4" 18g round 1st quality TATA CR sheetSeat Back:18g 1st quality TATA CR sheetPipe" 1" round pipeFrame:1.1/4" x1.1/4" 18G 1st quality TATA CR pipe Matt Paint))	50.00	Nos	5508.00	0.00	18.00	0	324,972.00
							Gross Total	324,972.00
							Total Purchase Amount	**324,972.00**

Terms and Conditions:	
Purchase	with in 10 days after advance payment
Payment terms	50% Advance payment balance after 30-45 days of delivery
P.O. Note	Price inclusive of tax For University

Purchase Order Generated By: Kavitha.G

Acknowledged By

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCED STUDIES (VISTAS)

Supplier Seal,Signature & Date

Authorised Signature & Date

COPY TO:

Disclaimer : This is computer generated purchase order and hence no signature is required.

Goods Received Details - GRN

Goods Receipt Note (GRN) Details

GRN Code	VELS-GRN/May/18-19/00110	**Invoice No**	1819
GRN Date	02-May-2018	**Invoice Date**	26-Apr-2018
Supplier Name	M/s Raju Electricals	**Purchase Order Code**	VELS-PUR/Apr/18-19/00113
GRN Status	**Data Entry**	**Purchase Order Date**	26-Apr-2018
GRN Remarks		**Gate Pass Ref**	1819

Goods Receipt Note (GRN) - Product List

Sl No	Product Name	Quantity Received	Unit	Price/Unit	Value	Discount (%)/Unit	Discount Amount	Gross	Deduction before tax	Addition before tax	Gross Taxable	Tax (%)/Unit	Tax Amount	Extra Charges	Total Amount
1	15A Anchor Roma Socket	12.00	Nos	113.85	1,366.20	0.00	0.00	1,366.20	0.00	0.00	1,366.20	18.00	245.92	0.00	1,612.12
2	1 inch Casing Caping Modi	6.00	Nos	33.48	200.88	0.00	0.00	200.88	0.00	0.00	200.88	18.00	36.16	0.00	237.04
3	5A 3 pin top (Anchor)	10.00	Nos	42.38	423.80	0.00	0.00	423.80	0.00	0.00	423.80	18.00	76.28	0.00	500.08
4	5A SWITCH ANCHOR	24.00	Nos	10.60	254.40	0.00	0.00	254.40	0.00	0.00	254.40	18.00	45.79	0.00	300.19
5	8 Model Plate Single Anchor Roma	12.00	Nos	70.40	844.80	0.00	0.00	844.80	0.00	0.00	844.80	18.00	152.06	0.00	996.86
6	8Module Surface Box Anchor Roma.	12.00	Nos	58.00	696.00	0.00	0.00	696.00	0.00	0.00	696.00	18.00	125.28	0.00	821.28
				Total	**3,786.08**		0.00	**3,786.08**	0.00	0.00	**3,786.08**		681.49	0.00	**4,467.57**
														Roundoff Amount	0.43
														Grand Total	**4,468.00**

Stock Report – Division wise

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCED STUDIES (VISTAS)
(VELAN NAGAR,P.V. VAITHIYALINGAM ROAD,PALLAVARAM)
CHENNAI 600 117

STOCK ABSTRACT - DIVISIONS

From 01-Apr-2018 To 01-Jun-2018

Division	Available Qty				Amount			
	Opening Stock	Stock In	Stock Out	Closing Stock	Opening Balance	Stock In	Stock Out	Closing Balance
ACCOUNTS	22814.0000	15240.0000	0	38054.0000	1,22,970.23	1,91,904.80	0.00	3,14,875.03
ADMINISTRATION	404410.5000	6518.0000	0	410928.5000	59,36,761.64	1,82,183.10	0.00	61,18,944.74
ADMISSION	230530.0000	28135.0000	0	258665.0000	25,56,126.74	5,21,448.09	0.00	30,77,574.83
Advisor Office	160.0000	3.0000	0	163.0000	39,118.40	4,457.99	0.00	43,576.39
Automobile Engg	1.0000	2.0000	0	3.0000	10,275.00	52,600.00	0.00	62,875.00
BCA,MSC,IT	1316.0000	2.0000	0	1318.0000	4,22,600.25	472.00	0.00	4,23,072.25
BE GENERAL	200.0000	0	0	200.0000	4,45,000.00	0.00	0.00	4,45,000.00
BIO CHEMISTRY	29995.0000	126.0000	0	30121.0000	15,08,305.29	2,30,400.00	0.00	17,38,705.29
BIO INFORMATICS	495.0000	0	0	495.0000	4,18,225.01	0.00	0.00	4,18,225.01
Bio Medical Engg	50.0000	158.0000	0	208.0000	11,47,348.00	4,63,590.40	0.00	16,10,938.40
BIO TECHNOLOGY	42457.5000	318.0000	0	42775.5000	44,03,071.45	9,273.40	0.00	44,12,344.85
B Tech Biotech	393.0000	11.0000	0	404.0000	21,94,343.07	586.94	0.00	21,94,930.01
CAREER DEVELOPMENT CENTRE	3656.0000	0	0	3656.0000	60,242.79	0.00	0.00	60,242.79
CENTRAL CHEMICAL STORES	110520.5000	0	0	110520.5000	22,41,672.54	0.00	0.00	22,41,672.54
Chancellor Office	1321.0000	10.0000	0	1331.0000	2,24,946.93	14,000.00	0.00	2,38,946.93
CHEMISTRY DEPARTMENT	165091.0000	184628.5000	0	349719.5000	93,13,066.98	10,89,066.20	0.00	1,04,02,133.18
CHEMISTRY (S&H)	489.0000	0	0	489.0000	2,35,899.25	0.00	0.00	2,35,899.25
CITY CENTER	1.0000	0	0	1.0000	1,800.00	0.00	0.00	1,800.00

Stock Register – Product wise

VELS UNIVERSITY
NAAC ACCREDITED
PALLAVARAM - CHENNAI - INDIA

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCED STUDIES (VISTAS)
(VELAN NAGAR,P.V. VAITHIYALINGAM ROAD,PALLAVARAM)
CHENNAI 600 117

STOCK REGISTER

From 01-Apr-2018 To 01-Jun-2018

BIO CHEMISTRY

Product Name	Available Quantity				Amount			
	Opening Stock	Stock In	Stock Out	Closing Stock	Opening Balance	Stock In	Stock Out	Closing Balance
Animal Feed and Bedding Materials								
Rat Feeding Materials	19.0000	0.0000	0.0000	19.0000	15,810.0000	0.0000	0.0000	15,810.0000
Total	19.0000	0.0000	0.0000	19.0000	15,810.0000	0.0000	0.0000	15,810.0000
asset								
Digital Timer and Heater	1.0000	0.0000	0.0000	1.0000	84,571.5500	0.0000	0.0000	84,571.5500
Total	1.0000	0.0000	0.0000	1.0000	84,571.5500	0.0000	0.0000	84,571.5500
Assets								
Air Conditioner 1.5 ton	1.0000	0.0000	0.0000	1.0000	33,900.0000	0.0000	0.0000	33,900.0000
Ceiling Fan High Speed 48`` - Crompton	4.0000	0.0000	0.0000	4.0000	5,920.0000	0.0000	0.0000	5,920.0000
Hp Laser jet Printer Black	1.0000	0.0000	0.0000	1.0000	5,900.0000	0.0000	0.0000	5,900.0000
Notice Board-sliding Glass (6x4)ft	1.0000	0.0000	0.0000	1.0000	10,080.0000	0.0000	0.0000	10,080.0000
Office Steel Table with wooden Top (One Side Draw) - Size 48``Lx24``Wx30``H	2.0000	0.0000	0.0000	2.0000	6,090.0000	0.0000	0.0000	6,090.0000
Office table with drawer top-wooden bottom -steel	5.0000	0.0000	0.0000	5.0000	10,762.5000	0.0000	0.0000	10,762.5000
Refrigerator 320 Ltrs	1.0000	0.0000	0.0000	1.0000	20,400.0000	0.0000	0.0000	20,400.0000
Refrigerator Small single door	1.0000	0.0000	0.0000	1.0000	11,699.2000	0.0000	0.0000	11,699.2000
Revolving Stools	20.0000	0.0000	0.0000	20.0000	15,750.0000	0.0000	0.0000	15,750.0000
Steel Cuboard With Locker (Size 78``Wx 36``Lx19``W)	1.0000	0.0000	0.0000	1.0000	9,975.0000	0.0000	0.0000	9,975.0000

Workforce – Salary Abstract Report

Abstract Salary Report

Pay Structure*	Regular Staff
Pay Period*	December 2017 REG
Office Name*	VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVAN
Employee Category*	All Employee Category

Print Refresh

Salary Component wise Salary Abstract

Earning		Deductions	
PayComponents	Amount	PayComponents	Amount
Over Time	0.00	EPF Basic (Full)	54,44,862.00
Basic PF	35,93,265.00	Arrear Days	63.50
Basic Pay	72,07,282.00	EPF Basic	51,45,417.00
House Rent Allowance	49,84,849.00	LoP Amount	7,84,947.00
Conveyance Allowance	8,30,745.00	No.of Leave Surrender	0.00
Over Time Amount	0.00	Leave Surrender Amount	0.00
Arrear	34,370.00	Employer Provident Fund	4,44,546.00
Salary Arrear	18,000.00	E.S.I.	36,132.00
Other Earnings	7,61,516.00	Caution Deposit	4,000.00
Cultural Salary	0.00	Fine	0.00
		Other Deductions	2,404.00
		Salary Advance	0.00
		Telephone Deduction	2,808.00
		TDS (IT)	1,21,500.00
		Festival Allowance	1,64,497.00
		CIDTT	0.00
		Transport Deduction	31,250.00
		Professional Tax	0.00
		Employeer Contribution	0.00
		Mess Dedutions	40,000.00
Net Gross	1,74,30,027.00	Deduction Total	8,47,137.00
		Net Pay:	1,65,82,890.00

Amount In Words : Rupees One Crores Sixty Five lakhs Eighty Two Thousand Eight Hundred and Ninety Only